



## NAYA RAIPUR DEVELOPMENT AUTHORITY

Utility Block, Capitol Complex, Sector-19, Naya Raipur-492002 (C.G.)

Website: [www.nayaraipur.com](http://www.nayaraipur.com)

### REQUEST FOR PROPOSAL FOR PLANNING AND DESIGNING SERVICES

For Selection of Technical Consultant For the Planning and Designing for Comprehensive Development of **Office campus including buildings and services on plot no 6,7,8 & 9** of Phase 1, Office Complex, sector 24 at Naya Raipur..

#### CLARIFICATION TO PRE-BID QUERIES

Ref No. **3647/RFP/ CBD Phase-I /CE (E)/NRDA/2013-14,**

Raipur, Dated:20/08/2013

The response to the pre-bid queries for the captioned project is as below:

S.No.	Reference Clause No.	Query	Clarification
1	Instructions to applicants	Supporting documents for consortium.	Please refer to amendment no. <b>3647/RFP/ CBD Phase-I /CE (E)/NRDA/2013-14,</b> dated 20.08.2013.
2	Instructions to applicants. Clause 2.11.7 (Page 11)	Modification in supporting documents to be submitted by the consultants.	Please refer to amendment no <b>3647/RFP/ CBD Phase-I /CE (E)/NRDA/2013-14,</b> dated 20.08.2013.
3	Evaluation of proposals. Clause 3.3 (Page 13)	Amendment in mandatory eligibility criteria	Please refer to amendment no <b>3647/RFP/ CBD Phase-I /CE (E)/NRDA/2013-14,</b> dated 20.08.2013.
4	GCC clause 6.2.2 page 18	Change in deliverables of stage 2	Please refer to amendment no <b>3647/RFP/ CBD Phase-I /CE (E)/NRDA/2013-14,</b> dated 20.08.2013.
5	General	Whether single team can be proposed for multiple projects.	Each bid is an independent project.
6	General	Design requirements and utilization of plots as one or separate	The consultant is free to propose their own design considering all as one or separate plots and product mix based on their own concept, market feasibility and GDCR.

The above response covers all queries raised. The amendments can be downloaded from website [www.nayaraipur.com](http://www.nayaraipur.com).

**Chief Executive Officer**

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## REQUEST FOR PROPOSAL FOR PLANNING AND DESIGNING SERVICES

For Selection of Technical Consultant For the Planning and Designing for Comprehensive Development of Office campus including buildings and services on plot no 6,7,8 & 9 of Phase 1, Office Complex, sector 24 at Naya Raipur.

### AMENDMENT TO THE RFP

Ref No. 3647/RFP/ CBD Phase-I /CE (E)/NRDA/2013-14,

Raipur, Dated: 20/08/2013

The following Amendments to the RFP for the captioned project are made -

S No.	Amendment No.	Amendment
1	<u>Amendment No. 1:</u>	<p>The following is added to para 2.1.2 of <b><u>“Instructions to applicants”</u></b>- “In case of consortium, ‘consortium’ shall mean the group of legally constituted entities, who have come together and have agreed for providing the services under the terms of this RFP. The bidder shall submit a consortium agreement duly signed by all the members along with the bid. The agreement shall clearly state the roles and responsibilities to be shared by the members of the consortium and shall also nominate one of the entities as lead member authorizing on behalf of the consortium to interact with NRDA, receive instructions, payment and notices. The lead member and the other member of the consortium shall be jointly and severally responsible for services to be provided under the RFP. No member of the consortium shall be changed after submission of the bid.</p> <p>The bidder shall also submit the following:</p> <ol style="list-style-type: none"><li>Power of Attorney on a stamp paper of an appropriate value, duly notarized and, issued and signed by each member of the bidding consortium appointing the lead member to act on its behalf in such capacity as its representative.</li><li>Power of attorney on stamp paper of an appropriate value duly notarized and signed by the Bidder/ Lead Member of the Bidding consortium in favour of a specified person to act as the official representative of the Bidder/ Bidding Consortium for the purpose of signing documents, making corrections/ modifications and interacting with NRDA.</li></ol>

3	<u>Amendment No. 2:</u>	<p>The table below sub-para a) of Clause 2.11.7 is replaced by the following-</p> <table border="1"> <thead> <tr> <th data-bbox="548 170 641 222">Sr.</th> <th data-bbox="641 170 995 222">Parameter</th> <th data-bbox="995 170 1409 222">Supporting Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="548 222 641 617">1</td> <td data-bbox="641 222 995 617">Comprehensive planning and designing of at least one Building of similar nature completed during last 5years after 30.06.2008</td> <td data-bbox="995 222 1409 617">Completion Certificate describing the broad scope of services from the Client in support of the completion of consultancy services, along with self attested copy of agreement and photographs of project; and a certificate from chartered accountant regarding receipt of fee.</td> </tr> <tr> <td data-bbox="548 617 641 1073">2</td> <td data-bbox="641 617 995 1073">Average annual turnover of Rs. 100Lakhs in the last 3 years.</td> <td data-bbox="995 617 1409 1073">Audit certificate from statutory auditor / copy of audited balance sheet in respect of last three financial years, duly certified by a Chartered Accountant. In case, the financial years are different from April-March, the certificate may be submitted for last three financial years from the current financial year.</td> </tr> <tr> <td data-bbox="548 1073 641 1241">3</td> <td data-bbox="641 1073 995 1241">Qualifications and competence of the key professional staff proposed</td> <td data-bbox="995 1073 1409 1241">Duly signed CVs of the key professionals as detailed in RFP.</td> </tr> </tbody> </table>	Sr.	Parameter	Supporting Documents	1	Comprehensive planning and designing of at least one Building of similar nature completed during last 5years after 30.06.2008	Completion Certificate describing the broad scope of services from the Client in support of the completion of consultancy services, along with self attested copy of agreement and photographs of project; and a certificate from chartered accountant regarding receipt of fee.	2	Average annual turnover of Rs. 100Lakhs in the last 3 years.	Audit certificate from statutory auditor / copy of audited balance sheet in respect of last three financial years, duly certified by a Chartered Accountant. In case, the financial years are different from April-March, the certificate may be submitted for last three financial years from the current financial year.	3	Qualifications and competence of the key professional staff proposed	Duly signed CVs of the key professionals as detailed in RFP.
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4	<u>Amendment No. 3:</u>	<p>Clause No. 3.3, “Mandatory Eligibility Criteria” is replaced by the following -</p> <p>“ 3.3 Mandatory Eligibility Criteria: The Applicant must satisfy the Mandatory criteria as below:-</p> <p>a. The consultant shall have experience in providing comprehensive planning and designing of at least one Building of similar nature completed during last 5years after 30.06.2008. Completion Certificate describing the broad scope of services from the Client in support of the completion of consultancy services, along with self attested copy of agreement and photographs of project; and one certificate from chartered accountant regarding receipt of fee.</p> <p>b. The consultant should have an average annual turnover of at least 1.0Crore as in the last three financial years (2010-2011, 2011-2012, and 2012-2013) from planning and design consultancy Services. In case, the financial years are different from April-March, the certificate may be submitted for last three financial years from the current financial year.</p> <p>c. In case of consortium, the criteria as mentioned at 3.3a above shall be fulfilled by either of the two entities forming the consortium. However the criteria mentioned at 3.3b shall be fulfilled by both the consortium members individually.</p>								
5	<u>Amendment No. 4:</u>	<p>GCC Clause No. 6.2.2 stage 2, is replaced by the following -</p> <table border="1" data-bbox="548 1159 1425 1369"> <thead> <tr> <th data-bbox="548 1159 678 1222">Stages</th> <th data-bbox="678 1159 1058 1222">Description of Deliverable</th> <th data-bbox="1058 1159 1205 1222">Time Schedule</th> <th data-bbox="1205 1159 1425 1222">Payment in %</th> </tr> </thead> <tbody> <tr> <td data-bbox="548 1222 678 1369">Stage 2</td> <td data-bbox="678 1222 1058 1369">On Approval of Final Conceptual layout, Draft Building plans, Sections Block cost Estimate and Presentation, 3D, model and walkthrough at least 3 minutes</td> <td data-bbox="1058 1222 1205 1369">2 Wks after Stage 1</td> <td data-bbox="1205 1222 1425 1369">10% of Consultancy Fee based on the estimated cost approved by Authority</td> </tr> </tbody> </table>	Stages	Description of Deliverable	Time Schedule	Payment in %	Stage 2	On Approval of Final Conceptual layout, Draft Building plans, Sections Block cost Estimate and Presentation, 3D, model and walkthrough at least 3 minutes	2 Wks after Stage 1	10% of Consultancy Fee based on the estimated cost approved by Authority
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The above amendments shall be integral part of the RFP. The amendments can be downloaded from website [www.nayaraipur.com](http://www.nayaraipur.com). All other terms and conditions of the RFP shall remain unchanged.

**Chief Executive Officer**